



Erasmus Charter for Higher Education 2014-2020

Application Form Call: 2014

Note: The data of this application form will be used by the European Commission/ Executive Agency EACEA and National Agencies for evaluation and monitoring

Program	The 2014-2020 EU programme for education, training, youth and sport proposed by the European Commission on 23 November 2011 (hereafter the Programme)*
Action	Erasmus Charter for Higher Education
Call	2014
Deadline for Submission (dd-mm-yyyy)	15/05/2013 12:00 midday Brussels time.
Application language	EN
Correspondence Language	EN

239541-LA-1-2014-1-NL-E4AKA1-ECHE-1

Applicant's previous EUC number (if applicable):

239541-IC-1-2007-1-NL-ERASMUS-EUC-1

Erasmus Policy Statement (Overall Strategy) section D of this application form - original language (official EU languages): NL

If the original language is not English, French or German, the Erasmus Policy Statement (EPS) should also be provided in one of those three languages.

Erasmus Policy Statement translation language (if applicable): EN

Acknowledgement of receipt

After submission, applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to check successful receipt of their Erasmus Charter for Higher Education (ECHE) application. If by the second week after the deadline, the application has not been listed on the website, the applicant should contact the EACEA (e-mail: EACEA-ECHE@ec.europa.eu).

* COM(2011) 788 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0788:FIN:EN:PDF>)



Applicant Organisation

A.1. Applicant Organisation

PIC, if available. Cf. Application manual	0
Full legal name (official name in latin characters)	POLITIEACADEMIE
Full legal name (English name)	POLICE ACADEMY OF THE NETHERLANDS
Acronym	PAN
Erasmus code (e.g. F PARIS33) - if available	NL APELDO06
Address (N°, street, avenue, etc.)	ARNHEMSEWEG 348
Country	Nederland
Region	GELDERLAND
Post code	7334AC
City	APELDOORN
Website	http://www.politieacademie.nl

A.2. Legal Representative

Title	
Gender	Male
First Name	LEON (L.TH.C.)
Family Name	KUIJS
Position	Chair
E-mail	secretariaat.cvb@politieacademie.nl
Telephone (including country / area codes)	+31/55/5392020
Address (n°, street, avenue, etc)	ARNHEMSEWEG 348
Country	NL, Nederland
Post code	7334 AC
City	APELDOORN

A.3. Coordinator

Title	
Gender	Male
First Name	COR
Family Name	VAN DER LUGT

Department	STAF INTERNATIONALE RELATIES EN INTERNATIONALISERING (SIRI)
Position	SENIOR POLICY ADVISOR
E-mail	COR.VAN.DER.LUGT@POLITIEACADEMIE.NL
Telephone (including country / area codes)	+31 /6/53402148
Address (n°, street, avenue, etc)	P.O. Box 834
Country	NL, Nederland
Post code	7301 BB
City	APELDOORN

The purpose of these statistics is to put into context the actions and strategies the institution is asked to present in the following sections.

For the academic year 2012-2013:

Total number of students enrolled in all degree programmes offered by your institution (data from official HEI register)

Short cycle:	0.0
1st Cycle:	178.0
2nd Cycle:	359.0
3rd Cycle:	0.0

Number of staff (Equivalent full-time)

Teaching:	645.29
Administrative:	859.0

Number of degree courses on offer

Short cycle:	0.0
1st Cycle:	1.0
2nd Cycle:	5.0
3rd Cycle:	0.0

STUDENTS (academic year 2011-2012)

1. Credit Mobility for Students (all types of mobility programmes for periods between 2 and 12 months)

Number of outgoing study mobility students (Erasmus and/or others): to participating countries	0.0
Number of outgoing study mobility students (Erasmus and/or others): to non-participating countries	0.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to participating countries	0.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to non-participating countries	0.0
Number of study mobility students (Erasmus and/or others): from participating countries	0.0
Number of study mobility students (Erasmus and/or others): from non-participating countries	0.0

2. International Degree Students (students enrolled for a full degree programme with foreign nationality or having completed a foreign previous degree)

Number of foreign students, if applicable: from Participating countries	0.0
Number of foreign students, if applicable: non-participating countries	0.0

3. If applicable, number of local (having the nationality of the country) and international students (of foreign nationality / with foreign previous degree) involved in double/multiple/joint degrees:

Number of Local students, involved in Double/multiple/joint degrees	0.0
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Number of international students, involved in double/multiple/joint degrees

0.0

ACADEMIC STAFF (academic year 2011-2012)

All types of Erasmus staff mobility (for periods between 2 days and 2 months) for teaching and training purposes

Number of outgoing academic staff to participating countries

0.0

Number of incoming academic staff from participating countries

0.0

COOPERATION (academic year 2012-2013)

HEI AGREEMENTS IN EDUCATION AND RESEARCH valid in 2012/2013: European and International HEI Agreements / Consortia / Networks

Number of Erasmus interinstitutional agreements:

0.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from participating countries

6.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from non-participating countries

2.0

Total number of consortium agreements for double/multiple/joint degrees:

0.0

Of these, percentage of the consortium involving non-participating countries

0.0

European and International Education and Training Projects with contracts running in 2012-2013 (e.g.: Lifelong Learning Programme, Erasmus Mundus or Tempus)

Number of projects as coordinator:

0.0

Number of projects as partner:

0.0

Equivalent full-time administrative staff engaged in the HEI's European and International Offices working for the Programme (2012-2013)

Number of staff at the central level:

3.0

Number of staff at the Faculty/School/Department Level:

2.0

General Organisation of Programme activities

C1. General Organisation

Please describe the structure at your institution for the implementation and organisation of European and international mobility (division of tasks, operational and communication methods). (max. 1000 characters)

Please provide the direct web link with the contact details of the international office (or equivalent) in your institution dealing with the implementation and organisation of European and international mobility:

The Police Academy possesses 'schools' for the education of students with lecturers, tutors and learning process supervisors. They focus on the educational side of the learning process of students. The Academy has an international office, called Staff International Relations and Internationalisation, that supervises the international development of curricula and the international mobility of both staff and students (incoming and outgoing). The general task for SIRI is to initiate and maintain international relations for the Academy as a whole. SIRI also advises and initiates in the international aspects of the curricula, takes part in (inter)national networks and is the 'single point of contact' for international communication and cooperation.

Information on programmes and activities are presented in the strategic calendar and international brochure. Promotion of activities includes publications, website, e-mail, meetings, etc. <https://www.politieacademie.nl/en/Pages/international.asp>

C2. Fundamental Principles

By applying for the Erasmus Charter for Higher Education my institution will:

Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.

Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system.). Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).

Please explain the academic credit system and the methodology used to allocate credits to the different course units followed by your students abroad. (max. 1000 characters)

In addition, please provide the direct web link where the methodology is explained:

The ECTS system is implemented for all courses. The total ECTS is between 60 and 240, depending on the background and educational level of the student. A minor within the Bachelor course contains 30 ECTS. If an international study program of an individual student is approved, he/she will get the ECTS after completion.

The Police Academy of the Netherlands prefers mobility and other activities with existing partners in Europe in order to ensure academic quality. With these partners agreements will be made on number of students and staff in the exchange programme.

<https://www.politieacademie.nl/en/Pages/Erasmus-programm.aspx>

Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

C3. When Participating in Mobility Activities - Before mobility

Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

Provide guidance to incoming mobile participants in finding accommodation.



Please explain if all courses taught at your institution are described in the Course Catalogue and in which languages. (max. 500 characters)

In addition, please provide the direct web link to your Course Catalogue:

All course taught at the Police Academy of the Netherlands are mentioned and explained in the course catalogue. This course catalogue can be viewed online.

All courses are taught in the Dutch Language. Some in English. The Police Academy of the Netherlands strives to offer a great part of it's courses in the English language in the near future.

Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.



Please describe the institutional procedure for the approval and monitoring of inter-institutional agreements for study and teaching mobility and/or learning agreements in case of traineeships (work placements). (max. 1000 characters)

International agreements will be signed between the representative of the Police Academy with the partner institution abroad. The inter-institutional agreements and learning agreements will be composed by the department from which mobility will take place or that will sent or receive the staff and students. The Staff for International Relations and Internationalisation plays an advising and supervising role to ensure similar contracts and procedures.

Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.



Please describe your institution's language policy for preparing participants for mobility, e.g.: course providers within or outside the HEI. (max. 750 characters)

If possible, please provide the direct web link for your language policy:

The Police Academy offers English classes to it's lower initial educational level. For the students meant here, there is no specific language training available or foreseen. However if necessary the students get support in improving their English language skills. The Academy usually selects its mobile students on the availability of sufficient knowledge of the English language and provides support in finding adequate language training. The Staff International Relations and Internationalisation supports initiatives for executing language courses (English) for the staff of the Police Academy and stimulates the participation in (external) language courses for further profesionalisation.

Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.



Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.



Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.



C4. When Participating in Mobility Activities - During Mobility

Ensure equal academic treatment and services for home students and staff and incoming mobile participants.



Integrate incoming mobile participants into the Institution's everyday life.

Have in place appropriate mentoring and support arrangements for mobile participants.

Please describe mentoring and support arrangements for incoming mobile participants and outgoing students for study and traineeships. (max. 750 characters)

Incoming mobile participants will receive mentoring and support in two different ways:
•Academic supervision and finally
•“Dual” study support
Academic supervision consists of two types of supervision: lectures and tutorials. Lectures act as sign-posts, over-viewing the topic, raising questions. Tutorials are used to provide one-to-one feedback: a student has to be prepared by wanting to ask/clarify/discuss something.
Dual support concerns supporting the dual component: studying at the Politieacademie and in the (police)organisation. A learning process supervisor will see to the facilities at the Academy and the cooperation with relevant stakeholders. A route supervisor will make efforts for realising an adequate learning position.

Provide appropriate linguistic support to incoming mobile participants.

Please describe your institution's language support for incoming students and staff with a minimum of 2-month mobility period. (max. 500 characters)

If possible, please provide the direct web link for your language policy:

Basically the Academy will demand an appropriate level of understanding (oral/written) of the English language for incoming staff and students. The selection of incoming staff and students will be based on that principle. However, if necessary a native English teacher is available to make a diagnosis of the fluency in English (oral / verbal) and support can be given in reaching the desired level or to overcome direct problems.

C5. When Participating in Mobility Activities - After Mobility

Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.

Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.

Regarding the above two Charter principles, please describe the mechanisms your institution has in place to recognise mobility achievements for study and traineeships in enterprises. (max. 750 characters)

In addition, please provide the direct web link for this recognition procedure:

The Politieacademie uses an automated system for registering (the results of) students. Mobile participants will be registered in this system. Based on an intake, a learning agreement will be signed. This learning agreement contains information concerning the course, credits, time path, and mentoring, and is signed by the student, Politieacademie and the (police)organisation. The student will have access to Blackboard and NOAS Student, the first system is an electronic learning environment, the second is used for registering study progress and viewing results. After finishing the course a certificate including results and credits will be provided by the Politieacademie. The forms needed to apply can be found on the website from August 2013.

Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.

Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

Please describe your institution's measures to support, to promote and to recognise staff mobility. (max. 750 characters)

The international aspect of police work becomes more and more important in our country (i.e. cybercrime, organised crime, etc). It is not a question if mobility of staff is important but a fact. We want and have to stimulate our (educational) staff to become mobile. There are already possibilities to become mobile through the European Police Exchange Programme of CEPOL. At this moment a HRM-plan is written to professionalise the educational staff and to comply to the NVAO-criteria. The international aspects is taken into account. When this plan is approved, individual talks will take place with the staff to find out what the wishes and possibilities are to become mobile.

C6. When Participating in European and International Cooperation Projects

Ensure that cooperation leads to sustainable and balanced outcomes for all partners.

Provide relevant support to staff and students participating in these activities.

Please describe your institutional measures to support, promote and recognise the participation of your own institution's staff and students in European and international cooperation projects under the Programme. (max. 750 characters)

In 2013 the Police Academy has strengthened the Staff International Relations and Internationalisation and supported the staff's intentions to promote mobility of staff and students in European and international cooperation projects amongst others under the Erasmus Programme. Within the police organisation the international mobility of personelle is now being recognised important and essential for further development. The staff had initiated further language development for the Academy as one of the main goals for 2013/2014. Budget had been allowcated to support these goals.

Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.

C7. For the Purposes of Visibility

Display the Charter and the related Erasmus Policy Statement prominently on the Institution's website.

Promote consistently activities supported by the Programme, along with their results.

D**Erasmus Policy Statement (Overall Strategy)*****D. Erasmus Policy Statement (Overall Strategy)***

The Institution agrees to publish this overall strategy (all three parts) on its website within one month after the signature of the Erasmus Charter for Higher Education by the European Commission.

Please describe your institution's international (EU and non-EU) strategy. In your description please explain a) how you choose your partners, b) in which geographical area(s) and c) the most important objectives and target groups of your mobility activities (with regard to staff and students in first, second and third cycles, including study and training, and short cycles). If applicable, also explain how your institution participates in the development of double/multiple/joint degrees. (max. 5000 characters)

Original language [NL]

De strategie van de Politieacademie van Nederland volgt en sluit aan bij de operationele strategie van het Korps Politie Nederland en het Ministerie van Veiligheid en Justitie. Daarnaast kent de Politieacademie een eigen strategie, ingegeven door onderwijsbelang waarin zij vrij is te bewegen zolang die invulling niet ingaat tegen de algemene landelijke strategie op internationale (politie)samenwerking. Het landelijk beleid voor de Politieacademie komt neer op een focus voor 16 aangewezen prioritaire landen. Deze lijst bevat in eerste instantie Europese land en lidstaten van de Europese Unie maar ook landen buiten de Europese Unie (o.a. Turkije, Marokko, Colombia en Australië). In eerste instantie zijn deze landen ook de prioriteitslanden voor de Politieacademie. Daarnaast zal de Politieacademie bij het kiezen van strategische partners zich vooral laten leiden door de inhoudelijke (onderwijskundige) mogelijkheden en beschikbaarheid van studiemogelijkheden voor studenten en staf die ten goede komen aan het onderwijs en de leerontwikkeling van de docenten en studenten voor de Nederlandse (operationele) politie. De uitwisseling zal vooral worden gericht op en gepaard gaan met loopbaanontwikkeling en kennismaken met en deelnemen aan studies die de kennis en vaardigheden op het gebied van internationale (politie)samenwerking bevorderen. De focus voor de mobiliteit zal liggen bij zowel staf als studenten. In eerste instantie wordt daarbij voor wat betreft de categorie studenten gedacht aan Master-opleidingen (2e cycle) en in de toekomst wellicht ook aan bachelor studies (1e cycle). Toevoeging van short-cycle studies (al dan niet in combinatie met de bachelor opleiding) zowel inkomend als uitgaand worden thans geïnventariseerd.

Translation language [EN]

The strategy of the Police Academy of the Netherlands follows and joins the operational strategy of the Dutch Police Force and the Ministry of Security and Justice. Besides that the Academy has it's own strategy, based on educational priorities in which she is free to operate as long as it doesn't interfere with general national strategy regarding international (police) cooperation. National policy for the Academy is basically a focus on 16 appointed prioritised countries. This list contains at first instance a number of European (neighbouring) countries and member states of the European Union but also countries from outside the EU (e.g. Turkey, Marokko, Colombia and Australia). At first instance these countries are the prioritised countries for the Police Academy as well. In addition, the Police Academy in choosing strategic partners, will mainly be guided by the content (educational) opportunities and availability of learning opportunities for students and staff, who can benefit from teaching and learning development of teachers and students for the Dutch (operational) police. The exchange will concentrate on and associated with career development and learn about and participate in studies that promote the knowledge and skills in the field of international (police) cooperation. The focus will be on mobility for both staff and students. In first instance thoughts regarding students focus on the master degree courses (2nd cycle) and in the future maybe also the bachelor study (1st cycle). Addition of short-cycle studies (whether or not in combination with the bachelor study) for incoming as well as outgoing students is being evaluated.

If applicable, please describe your institution's strategy for the organisation and implementation of international (EU and non-EU) cooperation projects in teaching and training in relation to projects implemented under the Programme. (max. 2000 characters)

Translation language [EN]

The Police Academy of the Netherlands is the National Contact Point for the European Agency CEPOL (European Police Academy) and takes part in Erasmus-like exchange programmes between police and police institutes within EU-member states. The Police Academy holds Memoranda of Understanding with other Police Training Institutes and (amongst others) the Canterbury Christ Church University in the UK. With the latter the Academy has developed a joint part of the "Master of Criminal Investigation". Further development and agreements between the Academy and other (Police) academies in Europe are envisaged. The Police Academy of the Netherlands is also involved in both EU-funded as well as other Training and teaching programmes in (basically) non-European countries.

Original language [NL]

De Politieacademie is het Nationaal Contact Punt voor het Europese agentschap CEPOL (de Europese Politieacademie) en neemt deel aan Op het Erasmus programma gelijkende uitwisselingsprogramma's tussen politie en daaraan gelieerde instituten in de lidstaten van de Europese Unie. De Politieacademie heeft Memoranda of Understanding afgesloten met andere Politie trainingsinstituten en (onder andere) de Canterbury Christ Church Universiteit in Engeland. Met de laatste heeft de Academy gezamenlijk een "Master of Criminal Investigation"programma ontwikkeld. Verdere ontwikkelingen en overeenkomsten tussen de Academie en andere (politie) academies in Europa worden voorzien. De Politieacademie van Nederland is ook betrokken in door de Europese Unie gefinancierde en andere trainings- en onderwijsprogramma's in (veelal) niet-Europese landen.

Please explain the expected impact of your participation in the Programme on the modernisation of your institution (for each of the 5 priorities of the Modernisation Agenda*) in terms of the policy objectives you intend to achieve. (max. 3000 characters)

Translation language [EN]

Through its national mission from the Ministry of Security and Justice the Police Academy of the Netherlands doesn't have any or much influence on the wish to make Higher Education more accessible to students. In training students and in receiving possible incoming mobile students, the policy of the Police Academy is aimed to optimally guide a student towards a successful final result: meeting the criteria to grant the appropriate title. To this end, the organization has been arranged in the way that, by teachers and learning facilitators, supported by a Student Tracking System at any time in training, there is insight in the study results. This way adjustment or intervention in the process can be done in time to achieve the successful end result. The Academy trains in principle to the police profession competent students at different levels and has implemented a dual system whereby learning at the institute goes hand in hand with learning in practice. This applies to almost all courses offered. This way an optimal connection is obtained in meeting the desired competences. (Police) practice is closely connected to the development and further development proces of the curricula. Research to be performed within the Higher Education is in all cases related to practice (contextual). Through the further internationalization and the broad desire to be in line with international developments, primarily at European level, mobility of staff and students is an essential part of the strategy of the Police Academy, in line with the desire of both the Dutch police force as well as the Ministry of Security and Justice. Further international cooperation in the form of mobility of students and staff not only enhances the Dutch police but also contributes to a better cooperation in Europe of the police services and the development of a European police culture. Cooperation between the police, the police training and applied research in the field of safety and integration of best practices in the future will make an important contribution to regional and Europe-wide unification. The exchange of staff may - by a broader view of (police) education and financing and achievement of distribution of 'expertise' at different levels of safety education, lead to (far) better (d) e governance and funding of higher (police)education.

Original language [NL]

Door haar nationale taakstelling vanuit het Ministerie van Veiligheid en Justitie heeft de Politieacademie geen of nauwelijks invloed op de wens het Hoger Onderwijs toegankelijker te maken voor studenten. Bij het opleiden van studenten en bij de (eventuele) ontvangst van inkomende mobile studenten is het beleid van de Politieacademie erop gericht de student optimaal te begeleiden naar het eindresultaat; het voldoen aan de criteria voor toekenning van de bijbehorende titel. Daartoe is de organisatie erop ingericht om middels docenten en leerprocesbegeleiders, ondersteunt door een Studenten Volg Systeem op elke gewenst moment in de opleiding inzicht te hebben in de studieresultaten. Hierdoor kan tijdig worden bijgestuurd of ingegrepen om het proces tot een goed eindresultaat te leiden.

De Politieacademie leidt in beginsel op tot voor het politievak competente studenten op verschillende niveaus en heeft daartoe een duaal systeem waarbij het leren aan het instituut hand in hand gaat met het leren in de praktijk. Dat geldt voor vrijwel alle aangeboden opleidingen. Hierdoor wordt een optimale aansluiting bij de gewenste competenties verkregen. De praktijk is zeer nauw betrokken bij de ontwikkeling en doorontwikkeling van het curriculum. De binnen het HO te verrichten onderzoeken zijn in alle gevallen praktijk gerelateerd (contextgebonden).

Door de verdere internationalisering en de brede wens goed aan te sluiten bij de internationale ontwikkelingen; in de eerste plaats op Europees niveau, is mobiliteit van zowel de staf als de studenten een essentieel onderdeel van de strategie van de Politieacademie; in het verlengde van de wens van zowel het Korps Politie Nederland als het Ministerie van Veiligheid en Justitie. Verdere internationale samenwerking in de vorm van mobiliteit van studenten en staf vergroot niet alleen de Nederlandse politie maar draagt ook bij een de betere samenwerking binnen Europa van de politiediensten en tot een Europese politiecultuur.

Samenwerking tussen de politiediensten, het politieonderwijs en toegepast onderzoek op het gebied van veiligheid en integratie van 'best practices' zullen in de toekomst een belangrijke bijdrage leveren aan de regionale en Europa brede eenwording.

Het uitwisselen van staf kan door een bredere kijk op (politie)onderwijs en financiering en het komen tot een verdeling van 'expertise' op verschillende niveau van het veiligheidsonderwijs leiden tot (ver)beter(d)e bestuur en financiering van het hoger (politie)onderwijs.

* COM (2011) 567 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0567:FIN:EN:PDF>)

E

Endorsement of the application

I, the undersigned, legal representative of the applicant institution,

certify that the information contained in this application is complete and correct to the best of my knowledge. All Programme activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;

agree to the content of the Erasmus Charter for Higher Education (ECHE) application outlined above and commit my institution to respect and observe these obligations;

agree to the publication of the Erasmus Policy Statement by the European Commission

Place: Apeldoorn

Name: L. Th. C. Kuijs

Date (dd/mm/yyyy): 14-05-2013

I have read and accept the Privacy statement

Original signature of the legal representative of the Institution (as identified in section A.2 above)

Original stamp or seal of the Institution



Postbus 834
7301 BB Apeldoorn